

## OUR OTHER SERVICES INCLUDE:

Accountancy (Including preparation of management accounts)  
Auditing  
Business Recovery  
Business start-up services  
Company secretarial services  
Human resource consultancy, including recruitment services  
Management and Consultancy  
Payroll & Ancillary  
Receivership & Liquidations  
Taxation  
Trust & Company management

### **Baker Tilly Gibraltar Licensed Entities**

We provide services through various local entities, all of which are licensed by the Gibraltar Financial Services Commission, as follows:

Baker Tilly (Gibraltar) Limited which is registered under the Financial Services (Auditors) Act 2009.  
BT Corporate Services Limited (License No FSC00242B)  
BT Nominees Limited (License No FSC00244B)  
BT Trustees Limited (License No FSC00243B)

For further information on Payroll Services or on our complete range of services, please contact:

**Baker Tilly (Gibraltar) Ltd**  
Regal House,  
Queensway, Gibraltar.  
Tel: (350) 200 74015  
Fax: (350) 200 74016

E-Mail: [info@bakertillygibraltar.gi](mailto:info@bakertillygibraltar.gi)  
[www.bakertillygibraltar.gi](http://www.bakertillygibraltar.gi)

Baker Tilly (Gibraltar) Ltd is the oldest firm of Chartered Accountants in the jurisdiction and can trace its origins in Gibraltar back to the 1920's.

As an independent member of Baker Tilly International our mission is to deliver, with integrity and objectivity, superior independent audit, accounting, tax and financial services to clients through global resources and relationships.

### **Directors Of Baker Tilly (Gibraltar) Ltd**

Jose Julio Pisharello BSc (Hons) ACIB FCCA  
Ian Collinson BSc (Econ)(Hons) FCA FMAAT  
Angelique Linares BSc (Hons) FCA  
Johann Olivera BA (Hons) ACA  
Neil Rumford BAdmin (Hons) CA

Baker Tilly International, the world's 8th largest accountancy and business advisory network by combined fee income of its independent members, is a global network of high quality, independent accountancy and business services firms, all of whom are committed to providing the best possible service to their clients, in their own marketplaces, and across the world, wherever the client needs help.



# PAYROLL SERVICES



## PAYROLL SERVICES

No Business needs to be reminded of the importance of payroll production.

Baker Tilly Gibraltar can offer a fully comprehensive payroll service tailored to each client's individual needs, providing you with continuity of service, uninterrupted by staff holidays, sickness etc.

The calculation of pay due is becoming increasingly complex as the number of deductions and adjustments increase.

We deal with:

- PAYE
- Social Insurance
- Pension contributions
- Holiday pay
- Bonus payments
- Christmas savings plans
- Loan repayments
- Statutory Sick pay
- Statutory Maternity and Parental Pay
- Tax arrears deductions

## COST EFFECTIVE

Just think how much it must cost to produce your payroll "in-house" and the problems you could avoid.

- Computer software
- Computer hardware
- Stationery
- Staff training
- Confidentiality of data report

In addition to this, the burden of compliance continues unabated. You need to consider:

- Monthly payments
- Form P8 - year end returns
- Form P10 - regarding benefits in kind
- Form P7 - annual certificates to employees
- Form P7A and Form dss/c08 for leavers
- Form P12 - regarding details of pension scheme contributions

And remember, late submission and/or payment of some of the above can result in penalties being incurred!

Baker Tilly Gibraltar offers clients a complete service that can ease your worries and reduce your costs. All we need is your input every month and we can deal with everything else. If you require your employees' salaries to be paid directly into their bank accounts, we can arrange this. We can also arrange for the payment of PAYE and Social Insurance deductions to the Tax Office.

The process is operated in whichever way you prefer but always striving to ensure that the components we handle will be accurate and dealt with in a timely and professional manner. We also recognise the sensitivity of the payroll data and the need to maintain confidentiality.

## OUR SYSTEMS

Baker Tilly Gibraltar offers clients a complete payroll service that can ease your worries and reduce your costs.

By linking our bespoke payroll package to a specialist reporting system we are able to provide a wide variety of reports to suit your needs:

- Gross to net payroll reports
- General payroll reports
- Nominal ledger journal reports
- All relevant end of year reports, Income Tax and Social Insurance returns.
- Income Tax and Social Insurance returns
- Payslips

Our team prepares payrolls for a large number of businesses of all sizes, and is willing to make amendments to payroll details right up to the last moment. This bespoke service is very popular with all our clients, who appreciate the personal touch and regular contact with the team.